

ORDER FOR SUPPLIES OR SERVICES					1. PAGE <u>1</u> OF <u>5</u>
2. PROC INSTRUMENT ID NO (PIIN) F33657-97-D-2008 <small>Mark all packages & papers with this number.</small>		3. CALL ORDER NO 0018	4. DATE OF ORDER* 29 JUN 1998	5. REQUISITION PM/PURCHASE REQUEST PROJECT NO.	6. CERTIFIED FOR NATIONAL DEFENSE UNDER BDC REG 21DMS REG 1 RATING
7. ISSUED BY CODE FA8622 AERONAUTICAL SYSTEMS CENTER ASC/CDSK, BLDG 16 2275 D STREET WRIGHT-PATTERSON AFB OH 45433-7233 BUYER: TOM REASTER, ASC/CDSK, (937) 255-7003			8. ADMINISTERED BY CODE S2101A DCMAO, BALTIMORE ATTN: CHESAPEAKE 200 TOWSONTOWN BLVD, WEST TOWSON MD 21204-5299		
9. CONTRACTOR NAME AND ADDRESS CODE 4M057 MAILING DATES JUN 29 1998 SMALL BUSINESS ADMINISTRATION WASHINGTON DISTRICT OFFICE P O BOX 34500 WASHINGTON DC 20043-4500 SUBCONTRACTOR: HJ FORD ASSOCIATES, INC 1111 JEFFERSON DAVIS HWY, STE 808 ARLINGTON VA 22202-3235				10. MAIL INVOICES TO 11. DISCOUNT FOR PROMPT PAYMENT IF "9" FOR MULTIPLE FACILITIES SEE SECT "G" 1ST <u>N</u> % _____ DAYS NET 2ND _____ % _____ DAYS OTHER 3RD _____ % _____ DAYS IF "9" SEE SECT "B"	
12a. PURCHASE OFFICE POINT OF CONTACT AWY/A6F/ANC			13. PAYMENT WILL BE MADE BY CODE HQ0338 DFAS-COLUMBUS CENTER SOUTH ENTITLEMENT OPERATIONS P O BOX 182264 COLUMBUS OH 43218-2264 IF "9" SEE SECT "G"		
12b. RESERVED FOR SERVICE/AGENCY USE					
14. TYPE CONTRACTOR A		15. SECURITY a. CLAS U b. DATE OF DD 254			
16. CONTRACT ADMINISTRATION DATA A. FAST B. CONTRACT C. ABSTRACT RECIP D. SPL CONT E. CONT ADMIN PAY (1) KIND (2) TYPE ADP POINT PROVISIONS FUNC LMT <u>6</u> <u>9</u>			17. RESERVED	18. SVC/AGENCY USE	19. SURV CRIT C
			20. TOTAL AMOUNT \$88,505.88		
21. APPROPRIATION AND ACCOUNTING DATA A. SCTY CLAS B. ACRN C. APPROPRIATION D. LIMIT SUBHEAD E. SUPPLEMENTAL ACCOUNTING CLASSIFICATION F. CPN RECIPIENT DODAAD G. OBLIGATION AMOUNT H. NON-CLINELIN PAYMENT PROV I. SVC AGENCY USE					
22. TYPE OF ORDER	DELIVERY/TASK	NON-DOD CONTRACT NUMBER This order is subject to instructions contained on this side of form only and is issued in accordance with and subject to terms and conditions of above numbered contract, or Non-DOD Contract Number. REFERENCE YOUR FURNISH THE FOLLOWING ON TERMS SPECIFIED HEREIN			
	PURCHASE				
*If quantity accepted by the Government is same as quantity ordered, indicated by X mark. If different, enter actual quantity accepted below quantity ordered and encircle.		23. UNITED STATES OF AMERICA <i>Margaret Yarrington</i> 980625 MARGARET YARRINGTON, Contracting Officer BY: NAME OF CONTRACTING/ORDERING OFFICER AND DATE			24. TOTAL
					28. DIFFERENCES
25. QUANTITY ORDERED HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS STATED		26. SHIP NO <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	27. D.O.VOUCHER NO		29. INITIALS
DATE SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		30. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		31. PAID BY	
35. I CERTIFY THIS AMOUNT IS CORRECT AND PROPER FOR PAYMENT				32. AMOUNT VERIFIED CORRECT FOR	
SIGNATURE AND TITLE OF CERTIFYING OFFICER				33. CHECK NUMBER	
				34. BILL OF LADING NUMBER	
36. RECEIVED AT	37. RECEIVED BY	38. DATE RECEIVED	39. TOTAL CONTAINERS	40. S/R ACCOUNT NUMBER	41. S/R VOUCHER NUMBER

1. In accordance with the provisions of the basic contract F33657-97-D-2008, Special Contract Requirement H-013 entitled "Orders" and this delivery order 0018, the contractor shall provide acquisition logistics support in accordance with the attached Statement of Work (SOW) entitled "Acquisition Logistics Support for the T-1A Program Office" as specified below at a ceiling amount of \$88,505.88.

2. SECTION B

Item No	Supplies/Services	Quantity	Unit Price
		Purch Unit	Total Item Amount
0001	CLIN	sec class: U	
		1	\$ 73,010.11
		LO	\$ 73,010.11

noun: ACQUISITION LOGISTICS SUPPORT
acrn: AA nsn: N
site codes pqa: D acp: D fob: D
pr/mipr data: GYTZF987205011

type contract: Y

descriptive data:

A. The contractor shall provide acquisition logistics support in accordance with the attached SOW. This CLIN is for an estimated 2,107 hours and is fully funded in the amount of \$73,010.11 which provides support for the period 29 June 1998 through 28 June 1999.

B. Listed below by prime/team members are the negotiated labor categories and corresponding estimated number of labor hours for each category:

Year 2-Period: 29 June 98-5 Dec 98

LABOR CATEGORY-OFF SITE (HJ Ford)	ESTIMATED HOURS
Program Managers	19
Admin Mgmt Asst	12
LABOR CATEGORY-OFF SITE (Logtec)	ESTIMATED HOURS
Program Managers	12
Admin Mgmt Asst	7
Senior Logistician	960
Total Contract Year 2 Labor	1,010

Year 2-Period: 6 Dec 98-29 June 98

LABOR CATEGORY-OFF SITE (HJ Ford)	ESTIMATED HOURS
Program Managers	18
Admin Mgmt Asst	12

LABOR CATEGORY-OFF SITE (Logtec)	ESTIMATED HOURS
Program Managers	12
Admin Mgmt Asst	7
Senior Logistician	1,048
Total Contract Year 3 Labor	1,097
TOTAL CONTRACT YEAR 3	1,097
TOTAL YEARS 2 AND 3 LABOR	2,107

0002 CLIN sec class: U 1 NSP
LO NSP

noun: DATA-EXHIBIT A
acrn: AA nsn: N
site codes pqa: D acp: D fob: D
pr/mipr data: GYTZF987205011

type contract: Y

descriptive data:
The contractor shall provide data in accordance with Contract Data Requirements List (CDRL), DD Form 1423, dated 19 May 98, attached as Exhibit A. The price of this CLIN is included in the price of CLIN 0001 above.

0004 CLIN sec class: U 1 \$ 15,495.77
LO \$ 15,495.77

noun: TRAVEL AND COMPUTER SERVICES
acrn: AA nsn: N
site codes pqa: D acp: D fob: D
pr/mipr data: GYTZF987205011
type contract: S

descriptive data:
The contractor shall provide Travel/Computer Services required in the performance of CLINs 0001, and 0002 above and pursuant to Special Contract Requirement H-011 of the basic contract entitled "Payment Provisions for Materials/Computer Services/ Travel/Subcontracting". This CLIN is fully funded.

3. SECTION F

Item No	Supplies Schedule Data	Delivery Schedule	
		Quantity	Date
0001	CLIN Del Sch acrn: AA ship to: U	1	28 June 1999
	<u>descriptive data:</u> The period of performance shall be for twelve months after receipt of order, 29 June 1998 through 28 June 1999.		
0002	CLIN Del Sch acrn: AA ship to: U	1	ASREQ
	<u>descriptive data:</u> Period of performance shall be concurrent with CLIN 0001.		
0004	CLIN Del Sch acrn: AA ship to: U	1	ASREQ
	<u>descriptive data:</u> Period of performance shall be concurrent with CLIN 0001.		

4. SECTION G

ACRN	Acct Class data	Appropriation/Lmt Subhead/CPN Recip DODAAD	Obligation
		Supplemental Accounting Classification	Amount
AA	ACCOUNT ESTABLISH		
	UNCLASSIFI 5783010		\$88,505.88
	118 3620 11T001 300000 592IE 000000 503000 F03000		
	pr/mipr data: GYTZF987205011		
	<u>descriptive data:</u> The fund cite appears as follows on the PR: 5783010 118 3620 11T001 300000 592IE 000000 503000 F03000 FSR: 017154 PSR: 429910 DSR: 193460		

5. SECTION H

a. In accordance with AF FAR Sup 5352.245-9000, Base Support (Jul 1992), base support will be provided by ASC/YTZS for the following items:

Office space, office furniture, access to computers and office electronic equipment, i.e. fax, printer, reproduction equipment etc.

b. In accordance with Special Contract Requirement 5252-232-9305, "Limitation of Government's Obligation - Time and Materials" the ceiling price of this order for CLINs 0001, and 0002 is \$73,010.11 of which \$73,010.11 is available and obligated. 1998.

6. SECTION I

In accordance with FAR Clause 52.232-22, "Limitation of Funds" (Apr 1984), Section I of the basic contract, the estimated cost of CLIN 0004 is \$15,495.77. The amount presently available and allotted to this cost-reimbursable effort is \$15,495.77.

7. SECTION J

<u>Document</u>	<u>Title and Date</u>	<u>No. of Pages</u>
Atch 1	Statement of Work dated 01 June 1998 for the "Acquisition Logistics Support for the T-1A Program Office"	3
Exhibit A	Contract Data Requirements List (CDRL) dated 19 May 1998	4

**STATEMENT OF WORK
FOR
FLIGHT TRAINING SYSTEMS PROGRAM OFFICE
T-1A DIVISION**

1 June 1998

1.0 OBJECTIVE

The objective of this task order is to obtain specialized acquisition logistics Technical Data support for the T-1A aircraft trainers.

2.0 SCOPE/BACKGROUND

The T-1A Training System is key to Air Education and Training Command's (AETC's) Specialized Undergraduate Pilot Training (SUPT) operations for the tanker/transport track. The T-1A also supports joint USAF/Navy aircrew training. The system consists of a missionized commercially available aircraft, a Ground Based Training System (GBTS), and system support obtained via Contractor Logistics Support (CLS). The aircraft is a Raytheon Aircraft Corporation (RAC) 400T with specific modifications to allow the aircrews to accomplish their mission requirements. The GBTS consists of aircrew training devices, development courses, conversion courses, a Training Management System (TMS) and a modification and update support system.

Technical Orders (TOs) for O-level maintenance and flight operations were procured IAW the applicable AFIs and MIL-STDs (for example, TOs were procured IAW MIL-M-83495). Dash One Flight Manuals meet MIL-M-7700 requirements. Flight crew checklists meet MIL-C-27278 requirements. All technical manuals are compatible with Joint Computer Aided Logistics Support (JCALS) data interchange standards.

3.0 WORK TO BE ACCOMPLISHED - The contractor shall be required to assist Air Force (AF) logisticians in performing, or ensuring completion of, any one or a combination of the tasks associated with the integration of technical data management in the T-1A program office.

3.1 Integration of Technical Data (TD) - The contractor shall be required to accomplish analyses, write reports, recommend actions, or perform any related tasks that provide AF logisticians the capability to acquire in a timely, efficient, cost-affordable manner the recorded information needed to translate system and equipment design requirements into discrete engineering and logistics considerations. The integration of TD includes, but is not limited to the following governmental tasks: set up plans and schedules for in-process reviews of engineering data and technical orders; identify review team composition and responsibilities; conduct reviews; set up schedules for delivery of engineering data; prepare technical publication development management plan; identify requirements for preliminary manuals for operation and maintenance of all systems and equipment, including aircraft battle damage repair; prepare technical orders; review engineering data packages, identify deficiencies and recommend correctives/changes in accordance with the weapons system contract.

3.1.1 TCTO Process Manager. Contractor shall manage the TCTO process on the T-1A program in accordance with T.O. 00-5-15 Air Force Time Compliance Technical Order System. Other tasks include but are limited to participation in Configuration Control Boards (CCB), assisting government technical order managers in the conduct of TCTO kit verifications, and responding to inquiries from AETC, field and prime contractors.

3.1.2 Technical Order Management. Contractor shall assist the government technical order managers including but not limited to the following: Management of the T-1A maintenance and flight manuals,

review and processing AFTO FM 22s, scheduling and conduct of technical order change cycles, Flight Technical Order Review Board (FTORB), Flight Manual Conferences, and AFTO Form 22 Conferences.

3.2 Travel - The contractor shall travel when authorized, to participate in meetings and reviews to accomplish assigned tasks. Such travel will be only as directed and coordinated through the Functional Area Evaluator (FAE) in ASC/YTZS. The FAE for the government shall be notified within ten days in advance of all contractor travel to other contractor facilities and/or government organization in order to obtain authorizations. Projected temporary duty travel itinerary is as follows:

Destination	No. of Trips	No. of Days
Wichita KS	2	10
Laughlin AFB	2	5
Vance AFB	4	5
Randolph AFB	4	5
Columbus AFB	2	5

4.0 PROGRAM CONTROL - ASC/CDSY is designated the Program Manager for contract efforts and coordinating project matters.

4.1 Government Task Monitors - Government task monitors for name and organization on individual task orders will identify specific tasks.

4.2 Program Manager - The contractor shall designate a program manager as the single point of contact for the purpose of discussing overall contract issues. Project manager for specific task orders report to the program manager.

4.3 Reports and Reviews - Required Contractor Data Requirements List (CDRL) items are identified in the basic contract. Other required CDRL items, not identified in the basic contract will be added as needed. Specific data requirements will be set forth in each task order.

4.4 Task Order Authorization - Task orders are specific tasks that can be clearly programmed for start/stop dates and estimated man-hour and resource expenditures. The requiring activity task monitor will initiate task orders. Each task order will be issued by the Procuring Contracting Officer (PCO) in one or more of the areas identified in paragraph 3. Only after approval by the PCO may the contractor begin chargeable work on the task.

4.5 Working Relationships - The contractor, the task monitor, and the PCO shall interface, as necessary, to ensure a mutual understanding of task definitions and objectives. The contractor for this effort shall be required to directly interface with competitive development contractors and/or have access to competition-sensitive information.

4.6 Security - Contract security requirements and contractor access to classified information shall not be required.

4.7 Contractor Travel - All trips and associated costs will be included in each task order's price. Within the price, the contractor will finance travel, as necessary, to fulfill task order requirements. All travel must be approved in advance by task monitor.

5.0 DAYTON AREA OFFICE - Because much of the support and interface activities will take place at Wright-Patterson Air Force Base (WPAFB), Ohio, and the contractor must have an established Dayton-Area Contractor Representative office with a 25-mile radius of WPAFB, Area B, Bldg 14, not later than 60 days after contract award.

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government-Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.		B. EXHIBIT	C. CATEGORY				
			TDP	TM OTHER ADMN			
D. SYSTEM / ITEM		E. CONTRACT / PR NO.		F. CONTRACTOR			
		H J Ford		F33657-97-D-2008/0018			
1. DATA ITEM NO.	2. TITLE OF DATA ITEM		3. SUBTITLE				
A0001	CONTRACT SUMMARY REPORT						
4. AUTHORITY (Data Acquisition Document No.)		5. CONTRACT REFERENCE		6. REQUIRING OFFICE			
DI-ADMN-80447		TASK ORDER PARA		ASC/YTZ			
7. DD 250 REQ	9. DIST STATEMENT	10. FREQUENCY	12. DATE OF FIRST SUBMISSION	14. DISTRIBUTION			
DD	REQUIRED		BLK16				
8. APP CODE	N/A	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	b. COPIES		
A			BLK16		Draft	Final	
16. REMARKS BLK 4: CONTRACTOR FORMAT ACCEPTABLE. BLKs 12 & 13: DRAFT DUE 30 DAYS PRIOR TO END OF ORDER. GOVERNMENT COMMENTS DUE 15 DAYS PRIOR TO END OF ORDER. FINAL REPORT DUE END OF ORDER.					Reg	Repro	
				ASC/YTZA	0	1	0
				ASC/CDSY	0	1	0
				15. TOTAL ----->			
G. PREPARED BY		H. DATE	I. APPROVED BY		J. DATE		
VETERIE WILLIAMS,		19 May 98	TODD M. EISENHUT, CHIEF		19 May 98		
LOGISTICS MGMT SPEC			T-1A PROGRAM DIRECTOR				

17. PRICE GROUP

18. ESTIMATED TOTAL PRICE

